

***TOWN OF NEWFIELDS BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, OCTOBER 21, 2008***

The meeting was called to order at 6:39pm. Selectmen present were: Michael Woodworth, Rosanne Gilbert, and Wes Moore. Others present were: Brian Knipstein, Chief Reed, Lt. Gould, Clay Mitchell, Win Fream, and Kelley Corson.

Wes had left a voice mail for Brian Knipstein regarding the Hemlock Court Right of Way. There is a resident plowing snow and parking vehicles in the right of way. There were surveyors in the area last week working for the Water and Sewer Department. Wes will contact Ray Buxton for further details.

Brian met with the Board to discuss some excavation taking place on Bassett Lane.

Chief Reed is making id's for town employees/volunteers and offered to make them for the Selectmen.

Chief Reed asked Maureen Smith to work with Don Doane to re-evaluate the telephone system. He expects their report to be completed within the next month.

Seabrook Station will be testing the sirens on October 25th, 2008.

On November 5th, 2008 there will be a Seabrook Drill – graded exercise – between 8:00am and 2:00pm.

The Winter Parking Ban starts on November 15th, 2008 and is effect until April 1st, 2009. The hours of the ban are 11:00pm to 6:00am. For the first two weeks of the ban, notices will be placed on violating vehicles and after that tickets will be issued. Anyone who has a need for street parking during the ban should contact the Police Department at 772-9010.

Clay Mitchell gave his monthly update to the Selectmen. The road is going in and Civilworks is doing the inspections. Civilworks is working for the Town and the bank although the invoices are being paid by Mr. Garvey. Clay is okay with this. Civilworks is sending reports to Clay every three days.

There will be no reductions in the road bond for Garvey until all outstanding fees due to the town are paid in full. Rosanne volunteered to contact Mr. Garvey about bringing his account up to date. Nancy was asked to keep the Selectmen informed.

The Capital Improvement Plan is in the hands of the Planning Board. Rosanne asked if Clay met with the Chief of Police as a number of items will be coming up for the Police Department soon. Clay agreed to speak with Chief Reed. The final version of the Plan will be given to the Selectmen after the Planning Board approves it.

The Impact Fee schedule is still in the works. It requires some additional work, but Clay hopes to have it approved by the Planning Board in November.

Rosanne asked if Clay had spoken with Kelley Corson about obtaining grants for this proposal. Clay advised that he has spoken with Kelley but it takes time for the grant process to take place. Clay also stated that the Selectmen should send a letter to the Building Inspector about their intended use of the building to preserve the Town's rights. He also said that the Selectmen can lease the building but it will still need a site plan review.

Wes stated that Clay has been on board since September of last year. Clay is doing a great job and the Selectmen are very pleased. The only exception to this is his response time to telephone calls and e-mails. Clay agrees with this to a degree. He is trying to have an auto reply attached to his e-mail. He is in touch with the Planning Board members at all times and will try to respond quicker to others.

Clay will prepare a press release about the anemometer at the Water and Sewer Plant. He will try to get the wind information as of today into the press release.

With regard to 34 Railroad Avenue, he plans to have the Planning Board take care of the entire set of issues. It is expected that the owner will attend the November meeting with a site plan for review.

Kelley Corson and Win Fream met with the Selectmen to bring them up to date on their plans for the old Post Office building. The group still has a lot of interest and people wanting to help.

The group can write a Warrant Article or a Citizen's Petition asking for approval to lease the building. Either item has to be worded properly. Wes stated that the Selectmen are not happy with the prospect of no rent and they are likely to put out a Warrant Article to sell the building.

Checks were signed.

The User Agreement with the Department of Safety was signed.

The renewal dental coverage was tabled until we receive prices from Primex.

The renewal contract with Brett Purvis and Associates was signed.

The billing history for Advanced Data Systems was reviewed.

Comstar billing was tabled until November 4th.

Correspondence from the Rockingham County Conservation District was reviewed.

The revised building values from Primex were reviewed. The Selectmen asked that a representative meet with them to discuss why some building values were drastically decreased while other building values dramatically increased.

The Celebration Committee will hold their Holiday Celebration on December 7th. They will hire two police officers for the event and will close Main Street between 4pm and 7pm for safety purposes. The road closure worked well last year. Chief Reed will notify the State that the road will be closed.

Wes asked that re-assessing be put on the open items list..

RSA 11-A Authority to regulate Town Roads was tabled until November 4th.

A thank you note from the Conner family was read.

The bill from Donovan Heating and Air Conditioning was reviewed for repairing the new thermostat in the Town Hall. Nancy was asked to contact Exeter River Electrical and advise them that the problem was with the installation of the thermostat, not the furnace and that the Town is asking for a credit on future work in the amount being paid to Donovan etal.

Michael made a motion to accept the minutes of the October 14, 2008 meeting as amended. Rosanne seconded the motion and the motion passed with all in favor.

Rosanne handed out information on a new passed bill which is SB381. This adds language to RSA36-A.

At 8:52pm the meeting went into a non-public session per RSA 91-A:3 II – personnel matters.

The meeting adjourned at 9:29pm.

Respectfully submitted,

Nancy J. Spencer
Administrative Assistant